

INDEPENDENT SCHOOL DISTRICT #2396
REGULAR MEETING – ACGC SCHOOL BOARD
MONDAY, JULY 27, 2020
BOARD MEETING – 6:00PM

Members Present: Hendrickson, Kaisner, Lilleberg, Morrison, Rasmussen, Rivard, Stafford

Member Absent: 0

Administration Present: Onstad, Wall, Goracke, Fordyce, Maurer, Holle

Visitors Present: 1

Student Member Present: 0

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00PM by Hendrickson.

II. AGENDA REVISIONS/ADDITIONS

Move to remove VIII-D: RESOLUTION ACCEPTING DONATIONS to Quarterly. Vote 7-0-0.

III. AGENDA APPROVAL

Motion by Rivard, seconded by Rasmussen and carried, to approve the Agenda of the July 27, 2020 meeting. Vote 7-0-0.

IV. CONSENT AGENDA APPROVAL

Motion by Morrison, seconded by Lilleberg and carried, to approve the following by consent: Vote 7-0-0.

A. MINUTE APPROVAL

1. June 22, 2020 Regular School Board Minutes
2. July 13, 2020 Special Board Meeting Minutes
3. July 13, 2020 School Board Retreat Meeting Minutes
4. July 16, 2020 Special Board Meeting Minutes

B. APPROVAL OF EXPENDITURES AND TRANSFERS

1. Expenditures for the month dated June 1, 2020 to June 30, 2020

General	\$ 145,031.04
Food Service	\$ 23,146.37
Transportation	\$ 34,751.50
Community Service Fund	\$ 385.50
Building Construction Fund	\$ 2,024,378.58
Student Activities	\$ 4,776.17
TOTAL	\$ 2,232,469.16
2. Transfers for total wire payments of **\$ 287,064.79**

C. PERSONNEL

1. School Counselor Retirement – Coreen Geurts
2. Cheer Coach Resignation – Alysia Listerud
3. Volleyball Assistant Coach Contract – Victoria Halverson
4. Resignation Payroll Clerk – Betsy Ammerman
5. FACS Teacher Contract – Betsy Ammerman
6. Administrative Assistant Retirement – Chellie Nelson

V. PUBLIC COMMENT – NONE

VI. RECOGNITION OF VISITORS AND CORRESPONDENCE – NONE

VII. REPORTS

- A. COMMITTEES
 - 1. Transportation
 - 2. BOC
- B. BUSINESS MANAGER – WENDY HOLLE
 - 1. Board Financial Update
- C. BUILDING AND GROUNDS – TOM FORDYCE
 - 1. Building and Grounds Report
- D. ACTIVITY/ATHLETIC DIRECTOR – MARJ MAUER
 - 1. MN State High School League Update
- E. ELEMENTARY PRINCIPAL – KODI GORACKE
 - 1. Review of Goals
 - 2. Upcoming Events
- F. 5-12 PRINCIPAL – ROBIN WALL
 - 1. Review of Goals
 - 2. Upcoming Events
- G. SUPERINTENDENT – NELS ONSTAD
 - 1. COVID-19 Return to School
 - 2. Facilities
 - 3. Information Highway

VIII. BUSINESS

- A. SCHOOL BOARD POLICIES FOR REVIEW
 - 1. Policy 615 – Testing Accommodations, Modifications, and Exemptions for IEP's, Section 504 Plans, and LEP Students
 - 2. Policy 703 – Annual Audit
- B. SCHOOL BOARD POLICIES FOR APPROVAL
 - 1. Motion by Rivard, seconded by Lilleberg and carried to approve School Board Policy 514 – Bullying Prohibition Policy. Vote 7-0-0.
 - 2. Motion by Stafford, seconded by Morrison and carried to approve School Board Policy 522– Student Sex Nondiscrimination and Form. Vote 7-0-0.
- C. ADULT MEAL PRICES
 - Motion by Stafford, seconded by Morrison, and carried to approve the 2020-2021 Adult Breakfast Meal price at \$1.90 and the Adult Lunch Meal price at \$3.85. Vote 7-0-0.
- D. LONG TERM FACILITIES MAINTENANCE 10 YEAR PLAN
 - The following resolution was moved by Lilleberg and seconded by Rasmussen.
 - BE IT RESOLVED by the School Board of District No. 2396, State of Minnesota, as follows:
 - 1. The school board of School District 2396 has approved the Long-Term Facility Maintenance Ten Year Plan for its facilities for 2021-2030. The various components of this plan are attached. Whereupon said resolution was declared duly passed and adopted. VOTE 7-0-0.

E. RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

The following resolution was moved by Rasmussen and seconded by Morrison.

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 2396, State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 3rd day of November, 2020.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election. The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

General Election Ballot

Independent School District No. 2396
(Atwater Cosmos Grove City)

November 3, 2020

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this  .

**School Board Member
Vote for Up to Three**

- Candidate U
 - Candidate V
 - Candidate W
 - Candidate X
 - _____
write-in, if any
 - _____
write-in, if any
 - _____
write-in, if any
-

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

10. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty

(30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The vote on adoption of the Resolution was as follows:

Aye: Kaisner, Stafford, Lilleberg, Rivard, Morrison, Rasmussen, Hendrickson

Nay: None

Absent: None

Whereupon, said resolution was declared duly adopted.

F. MILK BID

Motion by Rivard, seconded by Morrison and carried, to approve the 2020-2021 Milk Contract with Kemps, LLC. Vote 7-0-0.

IX. BOARD COMMENTS

Stafford – Chellie Nelson, Thank you for your 28 years of dedicated service.

X. ADJOURNMENT

Motion by Rivard, seconded by Morrison and carried, to adjourn the meeting at 7:00PM.