

INDEPENDENT SCHOOL DISTRICT #2396
REGULAR MEETING – ACGC SCHOOL BOARD
MONDAY, MAY 20, 2019
BOARD MEETING – 6:00PM
COSMOS LEARNING CENTER, COSMOS, MN

Members Present: Kaisner, Lilleberg, Morrison, Rasmussen, Rivard, Stafford

Member Absent: Hendrickson

Administration Present: Onstad, Wall, Goracke, Haase

Visitors Present: 3

Student Member Present: 0

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00PM by Morrison.

II. AGENDA REVISIONS/ADDITIONS - NONE

III. AGENDA APPROVAL

Motion by Kaisner, seconded by Rasmussen and carried, to approve the Agenda of the May 20, 2019 meeting.

IV. CONSENT AGENDA APPROVAL

Motion by Rasmussen, seconded by Kaisner and carried, to approve the following by consent:

A. MINUTE APPROVAL

1. April 15, 2019 Regular Board Meeting Minutes

B. APPROVAL OF EXPENDITURES AND TRANSFERS

1. Expenditures for the month dated April 1, 2019 to April 30, 2019

General	\$ 155,779.01
Food Service	\$ 21,750.46
Transportation	\$ 110,287.86
Community Service Fund	\$ 4,181.98
Building Construction Fund	\$ 103,660.22
Student Activities	\$ 7,661.70
TOTAL	\$ 403,321.23

2. Transfers for total wire payments of **\$ 261,465.16**

C. PERSONNEL

1. Paternity Leave – Brad Nelson
2. Social Studies Teacher Contract – Sarah Anderson
3. Girls Basketball Head Coach Contract – Trever Heining
4. Elementary Teacher Retirement – Jody Carlson - Thank you for 29 years of service!
5. Special Education Teacher Contract – Sharon Theis
6. Kitchen Helper Retirement – Janice Nichols

D. GIFTS

Grove City Lions Club	FFA	\$550.00
Whitcomb Brothers Grain System	FFA	100.00
Atwater Lions Club	FFA	500.00
Meeker Co. Corn Growers Assoc.	FFA	<u>200.00</u>
	TOTAL	\$1350.00

V. PUBLIC COMMENT – NONE

VI. RECOGNITION OF VISITORS AND CORRESPONDENCE

1. Students from CNA and CDL Courses

VII. REPORTS

- A. CHAIRPERSON – MICHAEL HENDRICKSON - ABSENT
- B. COMMITTEES
 1. BOC
 2. Negotiations
- C. BUSINESS MANAGER – KATHRYN HAASE
 1. Enrollment Update
 2. GASB 84 Changes – Student Activity Funds
 3. MIST Insurance Renewal
- D. BUILDING AND GROUNDS – TOM FORDYCE - ABSENT
- E. ACTIVITY/ATHLETICS DIRECTOR – MARJ MAUER - ABSENT
- F. ELEMENTARY PRINCIPAL – KODI GORACKE
 1. Review of Goals
 2. Upcoming Events
- G. 5-12 PRINCIPAL – ROBIN WALL
 1. Review of Goals
 2. Upcoming Events
- H. SUPERINTENDENT – NELS ONSTAD
 1. Graduation
 2. Retirement
 3. End of Year Items

VIII. BUSINESS

- A. SCHOOL BOARD POLICIES FOR REVIEW
 1. Policy 413- Harassment and Violence and Forms.
 2. Policy 704 – Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System.
- B. SCHOOL BOARD POLICIES FOR APPROVAL
 1. Motion by Stafford, seconded by Rivard and carried to approve School Board Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse and Forms. Vote: 6-0-0
 2. Motion by Rasmussen, seconded by Kaisner and carried to approve School Board Policy 802– Disposition of Obsolete Equipment and Material. Vote: 6-0-0
- C. MSHSL CONTRACT

Motion by Rasmussen, seconded by Rivard and carried to approve the resolution as presented for membership in the Minnesota State High School League for the 2019-2020 school year as presented. Vote: 6-0-0

D. PROBATIONARY TEACHER TERMINATION RESOLUTION

Member Rivard introduced the following resolution and moved it adoption:

RESOLUTION RELATING TO THE TERMINATION AND
NONRENEWAL OF THE TEACHING CONTRACT OF
BRITTANY BORGERDING, A PROBATIONARY TEACHER

WHEREAS, **Brittany Borgerding** is a probationary teacher in Independent School District No. 2396.

BE IT RESOLVED, by the School Board of Independent School District No. 2396, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of **Brittany Borgerding**, a probationary teacher in Independent School District No. 2396, is hereby terminated at the close of the current 2018-2019 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Ms. Brittany Borgerding
36062 220th St.
Belgrade, MN 56312

Dear Ms. Borgerding:

You are hereby notified that at a Regular Meeting of the School Board of Independent School District No. 2396 held on May 20, 2019, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2018-2019 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd.5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of the financial condition of the school district.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 2396,

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Kaisner and upon vote being taken thereon, the following voted in favor thereof: Stafford, Kaisner, Rasmussen, Morrison, Rivard and the following voted against the same: Lilleberg whereupon resolution was declared duly passed and adopted.

E. ADOPTING POST-ISSUANCE DEPT COMPLIANCE POLICY

Motion by Kaisner, seconded by Stafford and carried to approve the Resolution Adopting Post Issuance Debt Compliance Policy for Tax-Exempt and Tax-Advantaged Governmental Bonds as presented. Vote: 6-0-0

F. RESOLUTION RELATING TO THE NON RENEWAL OF NON-CERTIFIED POSITIONS IN THE AREA OF STUDENT SUPPORT

Member Rasmussen introduced the following Resolution and moved it adoption:

RESOLUTION RELATING TO THE NON RENEWAL OF THE FOLLOWING
NON-CERTIFIED POSITIONS IN THE AREA OF STUDENT SUPPORT

WHEREAS, the School Board of Independent School District No. 2396, due to non-renewal of student support services, the District finds it necessary to non-renew the following non-certified positions:

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 2396, that the following positions/personnel be terminated

Traci Eken, Paraprofessional
Jessie Reed, Paraprofessional

The motion for the adoption of the foregoing Resolution was duly seconded by Member Stafford, and upon vote being thereon, the following voted in favor thereof: Stafford, Kaisner, Rasmussen, Morrison, Lilleberg, Rivard and the following voted against the same: None
WHEREUPON, said Resolution was declared duly passed and adopted.

G. RESOLUTION PLACING GABRA LOKKEN AND GERARD KULZER ON UNREQUESTED LEAVE OF ABSENCE

Member Rivard introduced the following resolution and moved its adoption:

RESOLUTION PLACING GABRA LOKKEN AND GERARD KULZER ON UNREQUESTED LEAVE OF ABSENCE

WHEREAS, the School Board of Independent School District No. 2396 adopted a resolution proposing placement of Gabra Lokken and Gerard Kulzer on unrequested leave of absence on April 15, 2019, on the grounds of Financial Limitations; and

WHEREAS, said written notice of the proposed placement on unrequested leave was received by Gabra Lokken and Gerard Kulzer by personal service on April 16, 2019, and

WHEREAS, said written notice of the proposed placement on unrequested leave contained a statement setting forth the reasons for the proposed placement as well as a statement that he/she was entitled to a hearing before the school board provided he/she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Gabra Lokken and Gerard Kulzer to the school board's proposed action, and

WHEREAS, no written request of any kind was received by the school board or superintendent of schools from Gabra Lokken or Gerard Kulzer for a hearing as of May 8, 2019, and

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave constitutes acquiescence by Gabra Lokken and Gerard Kulzer to his/her placement on unrequested leave.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 2396 that Gabra Lokken and Gerard Kulzer be and hereby are placed on unrequested leave of absence as a teacher of Independent School District No. 2396 on the grounds of Financial Limitations effective at the end of the 2018-2019 school year on May 30, 2019 pursuant to Minnesota Statutes, Sec. 122A.40, Subd.11, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher personally and that a copy of the same be placed in his/her file, together with a copy of the notice and resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Member Kaisner and upon vote being taken thereon, the following voted in favor thereof: Stafford, Kaisner, Rasmussen, Morrison, Rivard and the following voted against the same: Lilleberg
whereupon said resolution was declared duly passed and adopted.

H. SEPARATION/RETIREMENT AGREEMENT

Motion by Stafford, seconded by Rasmussen and carried to approve the Separation/Retirement Agreement for Jody Carlson as presented. Vote: 6-0-0

I. CENTRAL MN CONFERENCE

Motion by Rasmussen, seconded by Kaisner and carried to approve joining the Central MN Conference beginning the 2020-2021 school year. Vote: 6-0-0

IX. BOARD COMMENTS

Morrison – Student Board Member

Stafford – Lietzau drainage

Lilleberg – Growing through Grief (Park Nicollet outreach)

X. ADJOURNMENT

Motion by Kaisner, seconded by Rasmussen and carried, to adjourn the meeting at 7:35PM.