

INDEPENDENT SCHOOL DISTRICT #2396  
ORGANIZATIONAL MEETING – ACGC SCHOOL BOARD  
TUESDAY, JANUARY 8, 2019  
JSHS DISTRICT OFFICE–GROVE CITY, MN

Members Present: Hendrickson, Kaisner, Morrison, Stafford, Lilleberg, Rasmussen  
Members Absent: Rivard  
Administration Present: Onstad, Fordyce  
Visitors Present: 1  
Student Member Present: 0

I. CALL MEETING TO ORDER

The meeting was called to order at 7:04AM by Hendrickson.

II. AGENDA REVISIONS/ADDITIONS – NONE

III. AGENDA APPROVAL

Motion by Kaisner, seconded by Morrison and carried, to approve the agenda of the January 8, 2019 organizational meeting.

IV. ELECTION OF OFFICERS

A. NOMINATIONS FOR CHAIR

Motion by Lilleberg, seconded by Morrison and carried, for nominations to cease for ACGC School Board Chair so electing Hendrickson as Board Chair.

B. NOMINATIONS FOR VICE-CHAIR

Motion by Lilleberg, seconded by Stafford and carried, for nominations to cease for ACGC School Board Vice-Chair so electing Morrison as Vice-Chair.

C. NOMINATIONS FOR CLERK

Motion by Morrison, seconded by Kaisner and carried, for nominations to cease for ACGC School Board Clerk so electing Lilleberg as Clerk.

D. NOMINATIONS FOR TREASURER

Motion by Lilleberg, seconded by Kaisner and carried, for nominations to cease for ACGC School Board Treasurer so electing Rivard as Treasurer.

V. BUSINESS

A. OFFICIAL DEPOSITORIES

Motion by Lilleberg, seconded by Stafford and carried, to designate Home State Bank of Cosmos, Harvest Bank, First State Bank of Grove City, Minnesota Valley Investments and MSDLAF as the official school depositories.

B. OFFICIAL NEWSPAPER

Motion by Rasmussen, seconded by Stafford and carried, to designate the Litchfield Independent Review as the official school newspaper.

C. MONTHLY REGULAR BOARD MEETING

1. Regular meeting date, time and location

Motion by Morrison, seconded by Rasmussen and carried, to designate the fourth Monday of the month (with the exception of May and December when the meeting will be held on the third Monday of the month) at 6PM in the Media Center, at the Junior/Senior High School in Grove City for the regular business meetings.

2. Exceptions for regular meeting location

Motion by Rasmussen, seconded by Lilleberg and carried, to designate the regular board meeting location in April as Cosmos and September as Atwater.

D. BOARD COMPENSATION

1. Officers

Motion by Morrison, seconded by Stafford and carried, to set the annual salary for board chair and clerk at \$300.00 for chair and \$400.00 for clerk.

2. Meetings

Motion by Stafford, seconded by Morrison and carried, to set the board salary at \$1200.00 per year for regular meetings, special meetings and committee meetings

E. INVESTMENT OF FUNDS

Motion by Lilleberg, seconded by Stafford and carried, to authorize the superintendent and business manager to invest available funds and initiate electronic transfers according to cash flow needs.

F. SIGNATURE/FACSIMILE SIGNATURES

Motion by Rasmussen, seconded by Kaisner and carried, to approve Hendrickson, Lilleberg, and Rivard as signatures on ACGC Bank Accounts and the use of facsimile signatures of Board Chair, Clerk and Treasurer on district checks.

G. GOODS AND SERVICES

Motion by Kaisner, seconded by Rasmussen and carried, to authorize Superintendent or Business Manager to lease, purchase, and contract for goods and services within the budget as approved by the board.

H. OFFICIAL SCHOOL DISTRICT LEGAL CONTACT

Motion by Rasmussen, seconded by Morrison and carried, to designate the Superintendent and the Board Chair as the legal contact for the school district.

I. BOARD COMMITTEE ASSIGNMENTS

Motion by Morrison, seconded by Kaisner and carried, to designate board members to committee assignments for 2019 as follows:

Negotiations/HR: Rivard, Morrison, Stafford

Facilities: Kaisner, Rasmussen, Stafford

Transportation: Rasmussen, Morrison, Stafford

Finance & Banking: Lilleberg, Hendrickson, Rivard

J. BOARD REPRESENTATIVES

Motion by Morrison seconded by Lilleberg and carried, to designate Board Representatives in the following areas for 2019 as follows:

Minnesota State High School League: Rasmussen

Minnesota School Boards Association: Lilleberg

Little Crow Tele Media Network: Kaisner

Legislative Liaison: Morrison

Community Education: Rivard

District Leadership Committee: Morrison

Building Oversight Committee: Kaisner, Stafford

VI. BOARD MEMBER CONCERNS

Morrison – Superintendent Evaluation; School Board Retreat

Lilleberg – MSBA Leadership Conference; Facility Tour at Easter Carver County

VII. ADJOURNMENT

Motion by Rasmussen, seconded by Stafford and carried, to adjourn the meeting at 8:13AM.